

# BRIDGEVILLE/GREENWOOD TRANSPORTATION PLANS STAKEHOLDER COMMITTEE MEETING 3

## NOTES

11:00 a.m. – 12:00 p.m., Jan. 12, 2023  
Microsoft Teams

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### Attendees

NAME	REPRESENTING
Jennifer Cinelli-Miller*	DelDOT Statewide and Regional Planning
Andrea Trabelsi*	Rybinski Engineering (RE)
Gemma Tierney*	Whitman, Requardt & Associates LLP (WRA)
Dorothy Morris	Office of State Planning Coordination Circuit Rider Planner for Sussex County
Janet Todd	Greenwood Town Manager
Kelli Nuwer	Greenwood Resident
Jack Hassman	Bridgeville Kiwanis
Duane Miller	Mennonite School Principal
Heath Chasanov	Woodbridge School District Superintendent
Kevin Long	Woodbridge School District Director of Administrative Services

\*Project team

### Action Items

- DeIDOT/RE/WRA
  - Updates to Town Council/Commissioners (Feb. 8 – Greenwood, Feb. 13 – Bridgeville)
  - Visit school in early February to firm up workshop logistics
  - Finalize survey questions, set up with Survey Planet, and test with stakeholder committee (late Jan.)
  - Flyer – finalize, share with Committee in next two weeks
- Stakeholder Committee
  - Provide any additional comments/suggestions regarding draft public survey questions by January 20 and test survey once shared via the survey app.
  - Share project information with the community:
    - Webpage: <https://bridgeville.delaware.gov/information-plans-maps/2023-greenwood-and-bridgeville-transportation-plan/>
    - Public workshop flyer (available late Jan.)

## Next Stakeholder meeting: Thursday, Feb. 9, 1pm on Microsoft Teams

### Meeting Summary

- I. Introductions
  - Andrea's email will be changing at the end of January as she move to a new company
  - Gemma Tierney, Andrea's future colleague at the new company (Whitman, Requardt & Associates), is joining the project team
    - Feel free to reach out to Gemma with questions or cc her on emails to the project team: [gtierney@wrallp.com](mailto:gtierney@wrallp.com)
- II. An overview of the Greenwood/Bridgeville Transportation Plans effort was given for new members
- III. Public engagement
  - Key public engagement components for this transportation planning effort: 2 public workshops, public survey, stakeholder meetings approximately monthly
  - Public workshop 1
    - Objective: review and confirm existing conditions, vision, and priorities
    - Thursday, Feb 23, 4-6pm @ Woodbridge HS cafeteria
    - Format:
      - In-person open house – attendees can drop in any time during the hours listed to review information, ask questions, give feedback
      - Online option: pre-recorded presentation and survey
        - To be available February 23-March 10 (approx. 2 weeks)
    - In-person workshop content:
      - 3 areas, each with an activity:
        - Community visioning
          - Display: community vision summary
          - Activity: provide feedback, mark priorities w/ stickers
        - Existing conditions and trends
          - Display: demographics/land use, transportation, other
          - Activity: provide feedback, mark priorities w/ stickers
        - Challenges and opportunities
          - Display: large format map, list of transportation-focused categories
          - Activity: Table map with post-its, markers for commenting
  - Survey
    - The purposes of the public survey are to:
      - Confirm if anything is missing from:
        - Visions and principles
        - Transportation goals and objectives
      - Identify priorities
    - Review of draft survey questions
      - Jenn: Q1- add "visitor" response option
    - Will be put into SurveyPlanet format early next week
      - hope to test SurveyPlanet version with stakeholder committee members in early February
- IV. Community vision
  - Vision themes that emerged from stakeholder input to date and relevant community plans (mainly Greenwood Comprehensive Plan, 2019; Bridgeville

Comprehensive Plan, 2018, and the Master Plan for Bridgeville and Greenwood, 2014):

- Preserve community character
  - Contain / manage growth
  - Enhance agribusiness
  - Improve infrastructure sustainably
  - Community unity, connectedness
  - The group reviewed the draft community vision summary page and there were no edits suggested.
- V. Update - existing conditions/trends
- Materials from last stakeholder meeting, with more information on the existing conditions, is posted on the Bridgeville website
  - Since last stakeholder meeting, project team met with town managers and the Office of State Planning Coordination to discuss more details of the land use and growth side of planning, with which transportation is closely intertwined:
    - Planned growth/annexation areas for both towns are from their most recent comprehensive plans (Greenwood – 2019, Bridgeville – 2018); these need some updates to better align with changes in development demand and land preservation since the maps were created
    - 2020 State Strategies for Policy and Spending (Policy) map layer reflect State's approach to investment
      - Level 4 areas are intended for rural development patterns, whereas Levels 1-3 are designated for more development and comparable levels of infrastructure.
      - In line with the community goals of rural preservation and strategic, managed growth/revitalization in the towns, the State's approach is to focus on supporting development in areas planned for development (levels 1-3). Large development outside of those areas is treated according to the Policy where infrastructure costs are the responsibility of the developer, not the broader public.
    - Important for school districts to be actively involved with municipalities regarding new development
- VI. Next steps
- Next stakeholder committee meeting (virtual): Thurs., Feb. 9, 2023, 1pm
    - Will review public workshop materials, coordinate final details
  - Update town leaders (Feb. 8 – Greenwood, Feb. 13 – Bridgeville)
  - Would like to engage Woodbridge HS students
    - Also, DelDOT planning is available to do presentations to students in general
  - Continue prep for public workshop 1

### **Related files**

Presentation circulated as attachment with these meeting notes. Meeting presentation, notes, and recording are made available via project webpages on the town websites.